

## Grammar & Punctuation Writing Checklist

	Past		Present		
Singular	<i>was</i>	<i>had</i>	<i>is</i>	<i>has</i>	
Plural	<i>were</i>	<i>had</i>	<i>are</i>	<i>have</i>	

**Present Tense Subject Verb Agreement**

- Singular Subject --> verb(s)
- Plural Subject →verb

**Passive Voice:**

“He is helping the student.”

...(helping verb)+ main verb/suffix

- Indented paragraphs (“pinky rule”)
- Capitalize names, important places, first word in the sentence.
- Punctuation: . , ! ? **“closed,”**

**Irregular Verbs:** went, became, found, heard, kept, meant, swam, taught, thought, wore, wrote

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